

BRHS Fund Raising Policy

Sanctioned BRHS clubs and organizations:

Clubs and organizations (excluding booster clubs) that are sanctioned by Bear River High School are allowed **two fund raising activities a year** (even if some fund raisers may be tradition and done each year, you must have permission each year).

An Application for Fund Raiser form must be submitted to the principal for approval each year by October 1. The principal reserves the right under unforeseen circumstances to approve projects after the deadline.

The following guidelines must be observed:

- Application for Fund Raiser form must be submitted for approval. The form can be accessed on the commons (staff info – faculty handbook – forms) or from the Main Office.
- Upon approval the fund raiser activity must be calendared with Mr. Petersen.
- All monies must be turned into the financial secretary for deposit.
- Local merchants must be given first chance to bid on all fund raisers.

Booster Clubs:

Booster clubs are not affiliated with Bear River High School under any circumstance and are not tax exempt as mandated by federal tax laws. Any fund-raising activities organized through booster clubs may not be advertised over the intercom. However, it is strongly recommended that fund raising activities be calendared with Mr. Petersen to avoid conflicts. Bear River High School does not limit the number of fund raisers the booster clubs sponsor. It is recommended that each booster club organize only two fund raisers to maximize ability to raise funds and not place heavy burdens on the community. The school name cannot be part of any title on fund raiser flyers, advertisements, bank accounts, etc. Booster clubs may not use the school name to order items or do business of any kind.

If booster clubs choose to deposit funds through Bear River High School, the following guidelines must be observed:

- An Application for Fund Raiser must be completed and submitted to the principal for approval by **October 1 each year**. The form must be obtained from the coach / advisor.
- Upon approval the fund raiser activity must be calendared with Mr. Petersen.
- All monies must be turned into the financial secretary for deposit.
- Local merchants must be given first chance to bid on all fund raisers.