

# Bear River High School Remediation Program

## Purpose

Bear River High School offers a remediation program in order to provide an opportunity for students to recover credit for core-required courses in an alternate setting.

## Policy

- Students who fail a course in History, English, Math, or Biology can register for a remediation session. Classes in remediation will carry the same course number as the original failed class.
- Students will work through a PLATO computer-assisted program facilitated by a teacher certified or endorsed in the content area.
- Students must pass established testing criteria at 80% to receive a passing grade of "B." Anything less will result in a failing grade.
- Special accommodations will be given to those students who have an active IEP according to those written in the goals.
- Students are allowed to repeat the remediation class upon failure one time only. Fees paid for the first attempt may not be applied to the second enrollment, but must be paid again before the student is able to attend the class.
- Incompletes may be given if circumstances require, i.e.; computer malfunction, prolonged illness. This must be a decision made by the teacher facilitating the class, along with an administrator. Additional fees will not be charged if an incomplete is given and extra time will be allowed for completion.
- The sequential nature of math courses will require a student remediate the failed level before being allowed to enroll in the next level.
- Students are encouraged to enroll for only one subject in a given trimester.

## Procedure

- Counselors will identify failing, or potentially failing students at week ten (10) of each trimester.
- Students and parents will both be notified by using one of the following methods:
  1. Notification to Parents (phone call, letter, e-mail)
  2. Notification to Students (personal contact, letter / registration form)They will be given information regarding the course necessary to remediate, and how and when to sign up for the session.
- Sign-up deadline will be the end of the first (1<sup>st</sup>) week of the trimester the session is held. (Note: See summer session exception.)
- Fees are due no later than the Friday of the first (1<sup>st</sup>) week of the trimester the session is held. (Note: See summer session exception.)
- Classes will begin the 2<sup>nd</sup> week of the trimester and run ten (10) weeks.
- Sessions last two (2) hours from 3:00 – 5:00 P.M. after school on the following days: Tuesday – Math; Wednesday – English; Thursday - Biology and History.
- In order to run a class, there must be ten (10) students enrolled and fees paid.
- Classes may be combined if fewer than ten (10) students are enrolled if administration deems it appropriate.

- Remediation teachers must be certified and/or endorsed for the curriculum they facilitate.
- One teacher may facilitate more than one course if sessions are combined.
- Roll will be taken, parents notified, and documentation submitted by a lab aide to administration.

### Financial Information

- Student fees are \$50 per course for one-half (1/2) graduation credit.
- Fees are due by the Friday of the first week of each trimester. (Note: See summer session exception.)
- No partial or extended time for fee payment will be allowed.
- **NO REFUNDS.**
- Teacher will be paid per hourly stipend as per payroll breakdown.

### Summer

- Summer sessions will begin the first Monday after the third trimester ends and run for two consecutive weeks, two hours per day.
- One or two sessions a day, or a second two week session may be scheduled, depending on enrollment.
- Students can enroll for more than one subject in the summer if the sessions do not conflict.
- Ten (10) students must be enrolled to run a session.
- Sessions may be combined.
- Enrollment and fees are due the last week of the third trimester.
- Late enrolments will be accepted on the first day of the session only, and fees must be paid that day. (This applies to summer sessions only.)